



**ARTIFICIAL LIMBS MANUFACTURING  
CORPORATION OF INDIA  
A 'MINIRATNA' COMPANY  
(GOVERNMENT OF INDIA UNDERTAKING)  
MINISTRY OF SOCIAL JUSTICE & EMPOWERMENT  
G.T.ROAD, KANPUR-209217 (U.P.)  
TOLLFREE NO.18001805129**



### **CORRIGENDUM NOTICE**

Ref. Con: P&O and Audiologist & Others May- 2023-II

Date-24.06.2023

### **ENGAGEMENT OF RCI REGISTERED PROSTHETIST & ORTHOTIST PROFESSIONALS , AUDIOLOGIST & OTHER VARIOUS POST ON CONTRACT BASIS**

This is reference to Advertisement no. Ref. Con: P&O and Audiologist & Others May- 2023-II dated June 08, 2023 for inviting application for the engagement of :-

Prosthetics and Orthotics - 33 , Audiologist- 41 Special Educators 11, Clinical Psychologist - 11, Medical Officer -01 , Assistant Manager (Plastic)-01, Assistant Manager -Mechanical (New Product Development)-01, Assistant Manager (Training)-01, Assistant Manager (AD)-01, Junior Manger Costing - 01, Finance Consultant - 02 , Vigilance Consultant- 01. Purely on Contract Basis, Which was published in national dailies i.e Amar Ujala, Kanpur Edition & Times of India Metro Edition and Corporation website i.e [www.alimco.in](http://www.alimco.in) on June 08, 2023. Due to some problems in postal Department The last for receipt of application in the corporation has been extended up to 05/07/2023. The Candidates may also apply this Application on Email Id: [contractrecruitment@alimco.in](mailto:contractrecruitment@alimco.in) .Other terms & Condition will remain unchanged. For further details, logon to our website [www.alimco.in](http://www.alimco.in). You may keep in touch with our website regularly for further information in future. Kindly note that no separate communication will be sent by the Corporation in this regard.

**Manager (AD)**

**Ref. Con: P&O and Audiologist & Others /May-2023-II.**

**ARTIFICIAL LIMBS MANUFACTURING CORPORATION OF INDIA (A. Govt. of India Undertaking)**



.G.T. Road, Kanpur-209217  
**Notice No. AD1/Con/FTC /May-2023**



Artificial Limbs Manufacturing Corporation of India (ALIMCO) invites applications for contractual engagement as per details given below for H.Q., Kanpur and various ALIMCO Centres New Delhi , Faridabad ,Kolkata, Mumbai , Hyderabad, Guwahati, Chanalon, Jabalpur, Bengaluru, Bhubaneswar & Ujjain on contract basis for a period of 2 & 3 years as mentioned below which may be extended on need basis from time to time on mutual consent subject to satisfactory performance.

Sl. No.	Post	Equivalent Category	No. of Vacancy	Category	Tenure
1.	P & O	E-0	33 nos.	UR – 13 , OBC – 09 , SC-05 , ST –03 , EWS – 03	02 yrs
2.	Audiologist	E-0	40 nos.	UR – 17 , OBC – 11 , SC-06 , ST –03 , EWS – 04	02 yrs
3.	Special Educator ( Intellectual Disability )	E-0	11 nos.	UR – 05 , OBC – 03 , SC-02 , EWS – 01	02 yrs
4.	Clinical Psychologist	E-0	11 nos.	UR – 03 , OBC – 03 , SC-02 , ST – 01 , EWS – 02	02 yrs
5.	Medical Office r	E-3	01 no.	UR	03 yrs
6.	Asstt. Manager ( Plastic)	E-2	01 no	SC	03 yrs
7.	Assistant Manager - Mechanical (New Product Development)	E-2	01 no.	OBC	03 yrs
8.	Assistant Manager(Training)	E-2	01 no.	OBC	03 yrs
9.	Assistant Manager (AD)	E-2	01 no.	UR	08
10.	Junior Manger Costing	E-1	01 no.	UR	03 yrs
11.	Consultant (Finance )	E-0	02 no.	UR – 01 , OBC – 01	03 yrs
12.	Vigilance Consultant	E-0	01 no.	UR-01	05 yrs
<b>TOTAL</b>			<b>104</b>		

Note :- Depending upon the requirement, ALIMCO reserves the right to cancel/curtail/ increase the no. of vacancies without any further notice and without assigning any rea on thereof.

**1. P & O: - Post – 33, Category : UR – 13, OBC – 09, SC- 05, ST –03, EWS – 03**

**Position** - Kanpur (03) ,Varanasi (01),Lucknow(01),Chattarpur (01),Daman (01), Cuttak (01),Balangir (01),Ranchi (01) ,Chennai (01),Davangiri (01),Kozhikode (01),Pudducherry (01),Lakshdweep (01) ,Sundar Nagar (01),Srinagar (01),Bilaspur (HP) (01),Chandigarh (01) ,Leh (01) ,Jaipur (01) ,Tok(Raj.) (01) , Tripura (01) , Pashighat / Naharlagun(01), Aizwal(01), Kohima/Dimapur 01),Imphal/Senapati (01) ,Gangtok (01) Shilong (01), Nagpur (01), Navi Mumbai (01),Panji ,Goa(01), Andman & Nikobar (01) , Guwahti (01) , Faridabad (01)

<b>Essential Qualifications &amp; Experience</b>	Bachelor in Prosthetics and Orthotics is must. Candidate having Master Degree in Prosthetics and Orthotics will be given preference. Registration in Central Rehabilitation Register (CRR) of RCI is essential. Candidate should have experience in fabricating and fitting of artificial limbs to persons with disabilities. Knowledge of local language of place of engagement is desirable. Fresher's can also apply.	
<b>Monthly consolidated Remuneration</b>	Rs. 25,000/-p.m. for fresher's	Rs. 35,000/- for minimum 1-2 years post qualification experience
<b>Age</b>	34 years' maximum as on 01 <sup>st</sup> May 2023	
<b>Tenure</b>	Initially for a period of two years which may be extended or curtailed at the sole discretion of the Corporation.	
<b>Place Engagement</b>	Anywhere in India	

**2. Audiologists : Post - 41 , Category : UR - 17 , OBC - 11 , SC- 06 , ST -03 , EWS - 04**

**Position** - Pudducherry (01),Lakshdweep (01),Chennai (01) ,Kozhikod (01),Bangalore (03) ,Davangere (01) , Cuttak (01),Balangir (01),Ranchi (01),Bhuwneshwar (01),Chattarpur (01),Rajnadangaon (01),Daman (01) , Jabalpur (01) ,Sundar Nagar (01),Srinagar (01),Bilaspur (HP) 01,Chandigarh (01) ,Leh (01),Mohali (01) ,New Delhi (01),Noida (01), Jaipur (01) ,Tok(Raj.) (01), Tripura (01) , Pashighat / Naharlagun, (01), Aizwal (01), Kohima/Dimapur, (01),Imphal/Senapati (01) ,Gangtok (01) Shilong (01),Mumbai (02) , Nagpur (01), Navi Mumbai (01),Panji ,Goa(01),Deharadun (01) ,Varanasi (01)

<b>Essential Qualification &amp; Experience</b>	Bachelor in Audiology & Speech language Pathology is must. Candidate having Master Degree in Audiology & Speech language Pathology will be given preference. Registration in Central Rehabilitation Register (CRR) of RCI is essential. Candidate should have post-qualification experience in conducting of audiology test and prescribing the required hearing aid to person suffering from Hearing Impairment. Knowledge of local language of place of engagement is desirable. Fresher's can also apply.	
<b>Age</b>	34 years maximum as on 01 <sup>st</sup> May 2023	
<b>Tenure</b>	Initially for a period of two year which may be extended or curtailed at the sole discretion of the Corporation.	
<b>Remuneration</b>	Rs. 25,000/-p.m. for fresher's	Rs. 35,000/- for minimum 1-2 years post qualification experience
<b>Place of engagement</b>	Anywhere in India	

**3. Special Educator ( Intellectual Disability ) :- Post - 11 , Category : UR - 05 , OBC - 03 , SC- 02 , EWS - 01 :**

11 nos. Post : 01 at HQ-Kanpur, and various ALIMCO centres at New Delhi, Mohali, Jabalpur, Bengaluru, Bhubaneswar, Kolkata, Mumbai, Hyderabad ,Faridabad & Ujjain.

<b><u>Essential Qualification &amp; Experience</u></b>	Bachelor in Special Education ( Intellectual Disability) full time course from Institute recognized by RCI. Registration in Central Rehabilitation Register (CRR) of RCI is essential. Minimum 1 year post qualification experience in rehabilitation / teaching of CWSN ( ID). Knowledge of local language of place of engagement is desirable.	
<b><u>Age</u></b>	34 years maximum as on 01 <sup>st</sup> May 2023	
<b><u>Desirable Qualification Consolidated</u></b>	M.Ed. in special Education (ID) Having minimum 01 year experience in training / rehabilitation CWSN with NIEPID TLM / similar TLM kit.	
<b><u>Monthly Remuneration</u></b>	Rs. 25,000/-p.m. for 1 year experience	Rs. 35,000/- for 2-3 years post qualification experience
<b><u>Tenure</u></b>	Initially for a period of two year which may be extended or curtailed at the sole discretion of the Corporation.	
<b><u>Place of engagement</u></b>	Anywhere in India	

**4. Clinical Psychologist Post -11 , Category : UR - 03 , OBC - 03 , SC- 02 , ST - 01 , EWS - 02**

**Position :** 01 at HQ-Kanpur, and various ALIMCO centres at New Delhi, Mohali, Jabalpur, Bengaluru, Bhubaneswar, Kolkata, Mumbai, Hyderabad ,Faridabad & Ujjain.

<b><u>Essential Qualification &amp; Experience</u></b>	M.Phil degree in clinical Psychology / rehab , Psychology , full time course from Institute recognized by RCI valid RCI CRR Number. Experience in training / rehabilitation CWSN with NIWPID TLM/similar TLM kit is preferable	
<b><u>Age as on 01.05.2023</u></b>	34 years maximum as on 01 <sup>st</sup> May 2023	
<b><u>Consolidated Monthly Remuneration</u></b>	Rs. 40,000/-p.m. for 1 year experience	Rs. 50,000/- for 2-3 years post qualification experience
<b><u>Tenure</u></b>	Initially for a period of two year which may be extended or curtailed at the sole discretion of the Corporation.	
<b><u>Place of engagement</u></b>	Anywhere in India	

**5. Medical Officer r : - 01 Post , Category - UR**

<b><u>Essential Qualification &amp; Experience</u></b>	MBBS Degree with 03 years experience.
<b><u>Consolidated Monthly Remuneration</u></b>	Rs 90,000/-
<b><u>Visiting Hours</u></b>	Morning 9:00 AM to 5:30 PM On all working days at ALIMCO HQ , Kanpur(Except Sunday and Holidays).
<b><u>Tenure</u></b>	Initially for a period of 03 years which may be extended or curtailed at the sole discretion of the Corporation.
<b><u>Place of engagement</u></b>	HQ ALIMCO , Kanpur

**6. Asstt. Manager ( Plastic ) :- 01 Post , Category – SC**

Qualifications	Full time B. Tech degree in Plastic Technology / Plastic Engineering with minimum 55 %marks from recognized university/Institute.
Consolidated Monthly Remuneration	Rs.75,000/-
Experience	A minimum 8 years post qualification experience in public sector undertaking or reputed private/ manufacturing sector in the field of Production/Design& Development in Plastic industries.Candidate should have knowledge of material selection and tailoring of material. Should have working knowledge of mould design for injection moulding / blow moulding/Compression moulding / PU moulding etc.and processing parametric of different plastic materials.
Consolidated Monthly Remuneration	Rs.75,000/-
Age	45 years' maximum as on 01 <sup>st</sup> May 2023
Tenure	Initially for a period of 03 years which may be extended or curtailed at the sole discretion of the Corporation.
Place of engagement	HQ ALIMCO , Kanpur

**7. Assistant Manager -Mechanical (New Product Development) 01 Post , Category - OBC**

Qualifications	Full time Engineering Degree in Mechanical with minimum55 %marks from recognized university /institute.
Consolidated Monthly Remuneration	Rs.75,000/-
Experience	A minimum 08 years post qualification experience in Public Sector Undertaking or Reputed Private Manufacturer in relevant field. Experience in Prototype Development, establishing manufacturing process, Work Instructions, line trial, Value Engineering & Value Analysis activities in regular production. Knowledge of Prototyping techniques, line set up, time study, advance processes, identification & development of process tool, gauge & fixture. Knowledge of Computer Aided Design (CAD), Computer Aided manufacturing (CAM) & CNC programming will be preferred.
Consolidated Monthly Remuneration	Rs.75,000/-
Age	45 years' maximum as on 01 <sup>st</sup> May 2023
Tenure	Initially for a period of 03 years which may be extended or curtailed at the sole discretion of the Corporation.
Place of Posting	HQ ALIMCO Kanpur

**8. Assistant Manager (Training) 01 Post, Category - OBC**

Qualifications	Full Time recognized degree in any discipline and Full Time MBA (HR) /Post Graduate Degree / Diploma in Personnel / HR/ IR / Management with minimum 55% marks.
Experience	A minimum 8 years post qualification experience in public sector undertaking or reputed private /manufacturing sector in Training department .Responsible for identifying training needs from different departments by meeting the stake holders and using reports.Prepare and communicate the training calendar on regular basis and ensure all the training activities are delivered as per the training calendar.Plan and execute the New Employee Induction program.Prepare and maintain reports on monthly basis to track the efficacy of training imparted.Content development and creating process modules.
Consolidated Monthly Remuneration	Rs. 75,000/-
Age	45 years maximum as on 01 <sup>st</sup> May 2023
Tenure	Initially for a period of 03 years which may be extended or curtailed at the sole discretion of the Corporation.
Place of Posting	HQ ALIMCO Kanpur

**9. Assistant Manager (AD) 01 Post, Category - UR**

Qualifications	Full Time recognized degree in any discipline and Full Time MBA (HR) /Post Graduate Degree / Diploma in Personnel / HR/ IR / Management with minimum 55% marks. Degree in Law would be an added advantage.
Experience	A minimum 8 years post qualification experience in Public Sector Undertaking or Reputed Private / Manufacturing Sector in HR / Personnel & Administration. The candidate should have sound knowledge of Factories act, statutory labour laws, personnel management and good communication skills (written & oral) with exposure to the entire functional areas of HR / IR and administration. The incumbent should have experience for Manpower Planning / training / recruitment / selection / handling / legal issues / employees welfare activities, general administration. Proficiency in Computers (MS Office & Internet etc.) would be preferred
Consolidated Monthly Remuneration	Rs. 75,000/-
Age	45 years maximum as on 01 <sup>st</sup> May 2023
Tenure	Initially for a period of 03 years which may be extended or curtailed at the sole discretion of the Corporation.
Place of Posting	FARIDABAD

**10. Junior Manger Costing - Post - 01 Post, Category - UR - 01.**

Qualifications	ICWA
Experience	A minimum 4 years post qualification experience. Candidate should have exposure in development of a Costing system preferably in a light engineering Industry , should be conversant with Bill of Material , Labour Cost analysis and apportionment of overheads , profit centre concept and budgeting system.
Consolidated Monthly Remuneration	Rs. 60,000/-
Age	45 years' maximum as on 01 <sup>st</sup> May 2023
Tenure	Initially for a period of 03 years which may be extended or curtailed at the sole discretion of the Corporation.
Place of Posting	HQ ALIMCO Kanpur

**11. Finance Consultant - Category - Post - 02 Post, Category - UR - 01, OBC - 01**

Qualifications	CA / ICWA
Experience	Should posses minimum 01 year post qualification experience in the field of Finance / Accounts / costing in a Private Company / Limited Company / Central / State / Public Sector Undertaking .
Consolidated Monthly Remuneration	Rs.40,000/-
Age	40 years' maximum as on 01 <sup>st</sup> May 2023
Tenure	Initially for a period of 03 years which may be extended or curtailed at the sole discretion of the Corporation.
Place of Posting	HQ ALIMCO Kanpur

**12. Vigilance Consultant - Post - 01, Category - UR - 01**

Qualifications	The candidates should be Graduate with LLB Degree from Govt. Recognized University/Institute.
Experience	A Minimum 05 years of post qualification Experience in dealing with Vigilance and Legal Matters.
Consolidated Monthly Remuneration	Rs.50,000/-P.M (Rupees Fifty Thousand Only )
Age	45 years' maximum as on 01 <sup>st</sup> May 2023
Tenure	Initially for a period of 02 years which may be extended at the sole discretion of the Corporation.
Place of Posting	HQ ALIMCO Kanpur

**RELAXATION :-**

Relaxations for SC / ST / OBC (Non-Creamy Layer) /EWS/ PwBD (Divyangjan) (Percentage of disability 40% or above) candidates will be provided as per guidelines of Govt. of India. The SC/ST /OBC (NCL)/EWS/ candidates who apply against unreserved (UR) posts will not be eligible for age relaxation and PwBD (Divyangjan) (Percentage of disability 40% or above) candidates are eligible for age relaxations.

The Professionals engaged in N E states will be granted N.E. allowance as per Govt. of India Guideline.

## **PERIOD OF ENGAGEMENT :-**

- The initial engagement for a person as Contractual Fixed Term Employment (FTE) engaged directly by the Corporation would be for a period as mentioned in description, the aforesaid requirements are purely on contract basis for such period , Thereafter, the engagement would be reviewed on year to year basis as per the sole discretion of the Corporation. Engaged person shall have no claim for appointment on regular basis by virtue of being engaged on contractual basis. The incumbents are liable to be transferred / posted anywhere in India at the discretion of ALIMCO.
- The appointment of Contractual Fixed Term Employment (FTE) engaged directly by the Corporation would be on full-time basis and they would not be permitted to take up any other assignment during the period of employment.
- The appointment of Contractual Fixed Term Employment (FTE) engaged directly by the Corporation is of a temporary nature against the specific jobs. The appointment can be cancelled at any time by the corporation without assigning any reason what so ever it may.

## **Terms and Conditions**

1. Candidates Fulfilling the Qualification and Experience Criteria may apply in the prescribed format enclosed as Annexure-II (Bio data Format) along with relevant documents.  
**Note:**
  - (i) Bio data / Application shall be send by the application from Speed Post/ Registered Dak /Courier etc. only.
  - (ii) Bio data / Application in the prescribed Format (Annexure-II) with required documents shall only be considered for short listing (Annexure-II without enclosed enclosures shall be rejected).
  - (iii) No email shall be sent by ALIMCO to individual for missing documents.
2. Only those who meet the prescribed eligibility criteria need to apply. If at any stage, it is found that the candidate does not meet the prescribed eligibility criteria, he/she will be disqualified. ALIMCO reserves the right to reject any application without assigning any reason.
3. Completed Applications as per format (Annexure-II) along with self-attested certificates pertaining to Educational Qualification (Incl. mark sheet certificate), Professional Qualification Experience, Date of Birth bearing 10th mark sheet/pass certificate, Caste Certificate and Post Qualification Experience should be send through Speed Post / registered Post / Courier etc. to the



**Manager (Administration)**  
**Artificial Limbs Manufacturing Corporation of India**  
**G.T. Road, Kanpur – 209217 (U.P)**

The 'Advt. No' and the "Post Applied For" should be mentioned on the envelop so as to reach on or before the closing date in the corporation has been extended up to 05.07.2023. The Candidates may also apply this Application on Email Id: [contractrecruitment@alimco.in](mailto:contractrecruitment@alimco.in). Applications not in prescribed format or without supporting documents for Age, Qualification and Experience etc or sent through any other modes viz, email, fax and by hand etc. shall be summarily rejected / not acceptable.

4. Physically fit and mentally agile candidates above age criteria and above said post as on 05.07.2023 having adequate experience will be considered. NO TA/DA will be paid for attending the interview.
5. During the validity of the Contract of engagement, while on duty, engaged person shall (i) observe the punctuality & discipline (ii) attend Office on all working days and if necessary on holidays. If required ,he / she will have to work even beyond normal office hours.

6. On the top of the envelope, the candidate must write the relevant designation as per example shown under :

**For Example:** If a candidate is sending application for designation "Audiologist" the Post applied for should be :

**"Application for Audiologist"**

**Please ensure that Application sent should be filled only in Prescribed format as per "Annexure – II" (to be downloded from ALIMCO website only) along with all supporting documents mentioned in the advertisement published on the website. Application received at our end not in conformity to website**

7. ALIMCO shall not be responsible for any loss of Speed Post/ Registered Post / Courier etc. No request in this regard will be entertained.
8. Short listed candidates will be informed about the Date & Time of the interview through email/ Speed Post / registered Post / courier etc. mentioned in the CV. Interviews will be held through either physical presence of online mode i. e. through video conferencing or any such virtual mode which will be specified in the interview call letter.
9. Screening and selection will be based on the details provided in the application form received in Posted documents, hence it is necessary that only, accurate, full and correct information is furnished by the applications. Furnishing of wrong/false information will be a disqualification and ALIMCO will NOT be responsible for disqualification as a consequence of furnishing of such wrong/ false information.

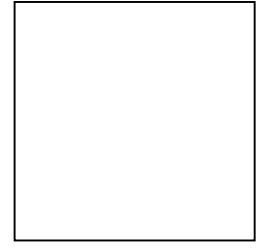
10. The email address specified in the Bio data/application (Annexure-II) should be valid/functional for at least 24 months from the date of the submission of application. Kindly ensure that your email is valid and operational and should be written clearly and in CAPITAL LETTERS. Shortlisted candidates will be called for interviews. The email at stated should not be in junk/spam list.
11. Depending upon the requirement, ALIMCO reserves the right to cancel/curtail/ increase the no. of vacancies without any further notice and without assigning any reason thereof.
12. If the engaged person does not attend office on any working day, the remuneration would be worked out by applying the following formula :  
**Number of working days on which office has been attended X Monthly Remuneration**  
**Number of working days in the month**  
The engaged person will have no right to claim any additional benefit/compensation /absorption /regularization of services in the corporation during or after the period of engagement under any provision.
13. Computer proficiency is essential. Company reserves the right to relax the above conditions in exceptional cases. Prescribed Educational Qualifications & No. of year of experience are the minimum qualifying criteria. Mere Possession of the same does not entitle candidates for interview. ALIMCO also reserves the right to reject any candidature without assigning any reason whatsoever ALIMCO's decision in this respect is final.
14. The number of vacancies can vary and will solely dependent on corporation requirements.
  - i. Management reserves right to cancel/restrict/modify and alter selection/recruitment process at any stage without issuing any notice/Extension or assigning any reason whatsoever.
  - ii . Candidates should be of sound health and have to provide Medical Fitness Certificate in this respect from Government Hospital/Company Nominated Hospital shall be submitted at the time of joining.
  - iii. For Outstation assignments other than place of posting, Travel, lodging and daily allowances shall be as per company rules.
15. The Contractual Fixed Term Employment (FTE) Engagement shall not be entitled to any allowance such as dearness allowance, Residential Telephone, Transport Facility, Residential Accommodation, Personal Staff, CGHS, and Medical Reimbursement etc.
16. Contractual Fixed Term Employment (FTE) shall be eligible for 12 days leave in a calendar year on pro-rata basis. Therefore, a contractual Engage shall not draw any remuneration in

case of his/her absence beyond 12 days in a year (Calculated on pro-rata basis). Also un-availed leave in a calendar year cannot be carried forward to next calendar year. The Corporation would be free to terminate the services in case of absence of Fixed Term Engage (FTE) a consultant by more than 15 days beyond the entitled leave in a calendar year.

17. No TA/DA shall be admissible for attending Interview & joining the assignment or on its completion. However, Contractual Fixed Term Employment (FTE) Engage engagement shall be allowed TA/DA for their travel inside the country in connection with the official work as mentioned in their categories.
18. Contractual Fixed Term Employment (FTE) may follow the normal working hours as prescribed (i. e from 9:00 AM to 5:30 PM). However, as per the exigency one has to sit late to complete time bound work.
19. The income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the department will issue TDS certificate/s. Service tax, as applicable shall be payable extra, at the prevalent rates.
20. The Corporation has reserves the right to terminate the contract by giving fifteen days' notice to the Contractual Fixed Term Employment (FTE). Termination shall be effected by written notice served on the contractual Engaged address and shall take effect in 15 days of delivery of such notice or in lieu of notice pay. The termination will be without prejudice to either party's rights accrued before termination. The engaged person also reserves his/her right of terminating this Contract of engagement by giving the Corporation one month's prior notice in writing or payment of consolidated monthly remuneration for post for one month in lieu thereof.

.....

Annexure-I



**APPLICATION FORM**

Application for the post of \_\_\_\_\_

**Category :-**

Name	
Father/Husband's Name	
Date of Birth / Age as on 01.05.2023	
Address for Correspondence	
Permanent Address	
Mobile No./E-mail Address(mandatory)	
Educational Qualification(s) and RCI Registration number.	
Details of experience to be attached in the proforma given in Annexure-II	
Any other relevant information (use a separate sheet, if necessary)	

Date :

Applicant Signature

Annexure-II  
**Details of experience**

Period (starting from the latest)	Experience ( In years )	Post held and the names of the office/ organization	Pay Scale/Salary drawn	Description of duties performed

Total Experience: - \_\_\_\_\_ years